

Concise Minutes - Remuneration Board

Meeting Venue:

Meeting date: Thursday, 5 July 2018

Tŷ Hywel

Meeting time: 09.00 - 14.30

WRB(17)

Attendance

Category	Names
Board members:	Rt Hon Dame Dawn Primarolo (Chair) Ronnie Alexander Trevor Reaney Michael Redhouse Dame Jane Roberts
Officials:	Anna Daniel, Head of Strategic Transformation Matthew Richards, Head of Legal Services John Chick, Head of Members' Business Support Rebecca Hardwicke, Members' HR Business Partner Martin Jennings, Research Team Leader Craig Stephenson, Director of Engagement
Committee Staff:	Sian Giddins, Acting Clerk Lowri Jones, Acting Deputy Clerk

1 Chair's introduction

- 1.1. The Chair welcomed Board members to the meeting.
- 1.2. The Board agreed the minutes of the meeting on 24 May 2018.

Action point:

The secretariat to publish the minute of the meeting on 24 May.

2 Item for decision: Determination for the Sixth Assembly: Scope of the review

- 2.1. The Board considered the scope of the review of the Determination for the Sixth Assembly and agreed:
 - which provisions within the Determination may require particular attention during the review;
 - how it may wish to group the issues raised for consideration;
 - to consider the most appropriate means of engaging with stakeholders on a case by case basis.
- 2.2. The Board agreed to consider the implications of the Commission's Assembly reform programme on the Determination once more information is available.
- 2.3. The Board confirmed its intention to publish the Determination for the Sixth Assembly one year in advance of the general election.
- 2.4. The Board agreed to consider a more detailed work programme for the review at its next meeting.

Action point:

The secretariat to prepare a detailed work programme for the Board's consideration at its next meeting.

3 Item for discussion: Impact of a change in Leader on group support staff

- 3.1. The Board was informed of the current employment tribunal.

4 Item for decision: Exceptional expenses: Consideration of guidance and application form

- 4.1. The Board agreed to trial a new application form for Members who wish to make an application for exceptional expenses under section 2.4 of the Determination.

Action points:

The secretariat to:

- publish the application form;
- monitor any feedback received on the form.

5 Item for decision: Consideration of draft Remuneration Board Annual Report 2017-18

- 5.1. The Board considered the draft Remuneration Board Annual Report for 2017-18 and, subject to minor amendments, agreed to publish the report in due course.

Action points:

The secretariat to:

- reflect the changes requested by the Board in report;
- prepare the report for publication.

6 Item for decision: Governance of the National Assembly for Wales Assembly Member Support Staff Pension Scheme

- 6.1. The Board agreed to establish a designated body that would be responsible for making decisions on behalf of support staff.
- 6.2. The Board also agreed the body:
 - would comprise of the Head of Pensions and a representative from both the Board and the Commission;
 - should meet on an annual basis.

Action point:

The secretariat to establish the body and to keep the Board informed of its activities.

7 Paper(s) to note

- 7.1. The Board noted the:
 - the correspondence from the Labour Group and agreed to respond to the issues raised;
 - the Dignity and Respect survey statement and results report.

Action point:

The Board to respond to the Labour Group.